S.No	Details Required	Remarks
**MANDATORY DISCLOSURES AS PER AICTE**	
1	**Name of the Institution**	Govt.Polytechnic College , Shopian
	Address including Telephone, Mobile, E-Mail	Govt polytechnic College, Aliyalpora shopian, khan complex Aliyalpora , shopian 192303 Email:gpc.shopian@gmail.com
2	**Name and address of the Trust/ Society/ Company and the Trustees**	J&K Directorate of Skill Development
	Address including Telephone, Mobile, E-Mail	Bikram Chowk Jammu,0194-2491668,9469214175, jkdte1@gmail.com
3	**Name and Address of the Vice Chancellor/ Principal/ Director**	Er.Altaf gohar
	Address including Telephone, Mobile, E-Mail	R/o: zawoora shopian, 192303 7889637162, principal.polyspn@jk.gov.in, areezaltaf44@gmail.com
4	**Name of the affiliating University**	Affiliated with J&K Board of Technical Education
5	**Governance**	Working Under J&K J&K Directorate of Skill Development
	· Members of the Board and their brief background	Director:Mr.Sajad Hussain Ganai, KAS Joint Director: Mr.Mohammad Shafi Bhat
	· Members of Academic Advisory Body	Available on JKDSD Website
	· Frequently of the Board Meeting and Academic Advisory Body	Available on JKDSD Website
	· Organizational chart and processes	Available on JKDSD Website
	· Nature and Extent of involvement of Faculty and students in academic affairs/improvements	Available on JKDSD Website
	· Mechanism/ Norms and Procedure for democratic/ good Governance	Available on JKDSD Website
	· Student Feedback on Institutional Governance/ Faculty performance	Available in college as well as on College Website(Under Mandatory Disclosure Section)
	· Grievance Redressal mechanism for Faculty, staff and students	Available on College Website(Under Mandatory Disclosure Section)
	· Establishment of Anti Ragging Committee	Established.Details available on College Website(Under Mandatory Disclosure Section)
	· Establishment of Online Grievance Redressal Mechanism	Available on College Website.
	· Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	Established.Details available on College Website(Under Mandatory Disclosure Section)
	· Establishment of Internal Complaint Committee (ICC)	Established.Details available on College Website(Under Mandatory Disclosure Section)
	· Establishment of Committee for SC/ ST	Established.Details available on College Website(Under Mandatory Disclosure Section)
	· Internal Quality Assurance Cell	Established.Details available on College Website(Under Mandatory Disclosure Section)
6	**Programmes**	
	· Name of Programmes approved by AICTE	1.Three Years Diploma in Electronics & Communication Engineering
		2.Three Years Diploma in instrumentation & control engineering
	· Name of Programmes Accredited by AICTE	2
	· Status of Accreditation of the Courses	Approved
	· Total number of Courses	2
	· No. of Courses for which applied for Accreditation	Nil
	· Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for ….. Courses	Nil
	· For each Programme the following details are to be given:	
	· Name	Three Years Diploma in Electronics & Communucation And Instrumentation & Control Engineering
	· Number of seats	60 and 30 respectively
	· Duration	3 Years
	· Cut off marks/rank of admission during the last three years	35%

		· Fee	1700
		· Placement Facilities	Yes
		· Campus placement in last three years with minimum salary, maximum salary and average salary	No Campus Placements so far.
		· Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s)and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:	
		Details of the Foreign University	
		· Name of the University	
		· Address	
		· Website	
		· Accreditation status of the University in its Home Country	
		· Ranking of the University in the Home Country	
		· Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency	
		which has approved equivalence. If no, implications for students in terms of pursuit of higher	
		studies in India and abroad and job both within and outside the country	Not Applicable
		· Nature of Collaboration	
		· Conditions of Collaboration	
		· Complete details of payment a student has to make to get the full benefit of Collaboration	
		· For each Programme Collaborated provide the following:	
		· Programme Focus	
		· Number of seats	
		· Admission Procedure	
		· Fee	
		· Placement Facility	
		· Placement Records for last three years with minimum salary, maximum salary and average salary	
		· Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval	
7		**Faculty**	
		· Branch wise list Faculty members:	Electronics & communication Engineering: 8 Instrumentation & Control Engineering: 0
		· Permanent Faculty	1
		· Adjunct Faculty	7
		· Permanent Faculty: Student Ratio	1:20
		· Number of Faculty employed and left during the last three years	0
8		**Profile of Vice Chancellor/ Director/ Principal/ Faculty**	
		For each Faculty give a page covering with Passport size photograph	
		i. Name	
		ii. Date of Birth	
		iii. Unique id	
		iv. Education Qualifications	
		v. Work Experience	
		· Teaching	
		· Research	
		· Industry	

		· others	Uploaded on College Website under Mandatory Disclosure Section.
		vi. Area of Specialization	
		vii. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate	
		Diploma Level	
		viii. Research guidance	
		· No. of papers published in National/ International Journals/ Conferences	
		· Master	
		· Ph.D.	
		ix. Projects Carried out	
		x. Patents	
		xi. Technology Transfer	
		xii. Research Publications	
		xiii. No. of Books published with details	
9		**Fee**	
		· Details of fee, as approved by State Fee Committee, for the Institution	The Admission fee is fixed by the Government and revised from time to time. At present, the following fee structure is in vogue: 1.Admission to 1st year(1st and 2nd Sem)= 2348 Rs including Insurance 2.Registration fees for 2nd Year=1898 Rs. 3.Registration fees for 3rd Year=1730 Rs.2230 Rs for 1st Year,1730 for 2nd & 3rd Year
		· Time schedule for payment of fee for the entire programme	At the beginning of Each Year
		· No. of Fee waivers granted with amount and name of students	
		· Number of scholarship offered by the Institution, duration and amount	TFW Candidates Selected directly from BOPEE
		· Criteria for fee waivers/scholarship	
		· Estimated cost of Boarding and Lodging in Hostels	
10		**Admission**	
		· Number of seats sanctioned with the year of approval	60 Seats in Electronics & communication engineering & 30 Seats in Instrumentation & control Engineering
		· Number of Students admitted under various categories each year in the last three years	74 in electronics & communication Engineering & 05 in Instrumentation & Control Engineering
		· Number of applications received during last two years for admission under Management Quota and number admitted	47 Students in the last year
11		**Admission Procedure**	
		· Mention the admission test being followed, name and address of the Test Agency and its URL	J&K BOPEE Entrance Test for 3 years Diploma Courses.URL is www.jkbopee.gov.in.From Last year Admissions were also done directly at Institution level.
		· Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)	
		· Calendar for admission against Management/vacant seats:	
		· Last date of request for applications	
		· Last date of submission of applications	
		· Dates for announcing final results	
		· Release of admission list (main list and waiting list shall be announced on the same day)	
		· Date for acceptance by the candidate (time given shall in no case be less than 15 days)	

		· Last date for closing of admission	
		· Starting of the Academic session	
		· The waiting list shall be activated only on the expiry of date of main list	
		· The policy of refund of the fee, in case of withdrawal, shall be clearly notified	
12		**Criteria and Weightages for Admission**	Admission is strictly done as per the selection lists framed by BOPEE.BOPEE Conducts PET entrance examinations each year for admissions in Polytechnic colleges.SC/ST Candidates are selected from their end on the basis of merit obtained by them in Entrance Examination.Waiting Lists are also Provided by the BOPEE.Details of the Selected Candidates are available on BOPEE Website from time to time.URL is www.jkbopee.gov.in.From Last year Admissions were also done directly at Institution level.
		· Describe each criterian with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	
		· Mention the minimum level of acceptance, if any	
		· Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years	
		· Display marks scored in Test etc. and in aggregate for all candidates who were admitted	
13		**List of Applicants**	
		· List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who haveapplied along with percentage and percentile score for Management quota seats	
14		**Results of Admission Under Management seats/Vacant seats**	
		· Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)	
		· Score of the individual candidate admitted arranged in order or merit	
		· List of candidate who have been offered admission	
		· Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate	
		· List of the candidate who joined within the date, vacancy position in each category before operation of waiting list	
15		**Information of Infrastructure and Other Resources Available**	
		· Number of Class Rooms and size of each	
		· Number of Tutorial rooms and size of each	
		· Number of Laboratories and size of each	Details Uploaded in Mandatory Disclosure Section on Website
		· Number of Drawing Halls with capacity of each	
		· Number of Computer Centres with capacity of each	
		· Central Examination Facility, Number of rooms and capacity of each	
		· Barrier Free Built Environment for disabled and elderly persons	
		· Occupancy Certificate	Available(Uploaded in Mandatory Disclosure Section on Website)
		· Fire and Safety Certificate	Not Available
		· Hostel Facilities	Not Available
		· Library	Yes
		· Number of Library books/ Titles/ Journals available (program-wise)	5101
		· List of online National/ International Journals subscribed	6
		· Library facilities	No
		· Laboratory and Workshop	Yes
		· List of Major Equipment/Facilities in each Laboratory/ Workshop	Available in college as well as on College Website(Under Mandatory Disclosure Section)
		· List of Experimental Setup in each Laboratory/ Workshop	Available in college as well as on College Website(Under Mandatory Disclosure Section)

· Computing Facilities		Available
· Internet Bandwidth		32 MBPS
· Number and configuration of System		55
· Total number of system connected by LAN		0
· Total number of system connected by WAN		0
· Major software packages available		library management software
· Special purpose facilities available		No
· Innovation Cell		In process
· Social Media Cell		In process
· Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments		In process
· List of facilities available		
· Games and Sports Facilities		Available
· Extra-Curricular Activities		Yes
· Soft Skill Development Facilities		No
· Teaching Learning Process		Under implementation Phase
· Curricula and syllabus for each of the programmes as approved by the University		Uploaded on College Website
· Academic Calendar of the University		
· Academic Time Table with the name of the Faculty members handling the Course		
· Teaching Load of each Faculty		
· Internal Continuous Evaluation System and place		
· Student's assessment of Faculty, System in place		
· For each Post Graduate Courses give the following:		
· Curricula and Syllabi		
· Laboratory facilities exclusive to the Post Graduate Course		
· Special Purpose		
· Software, all design tools in case		
· Academic Calendar and frame work		Academic Calendar: The Institution is affiliated to the J&K State Board of Technical Education (JKSBOTE) and follows Semester System. The academic calendar commences within a week after the admissions are complete. The examinations are conducted by J&K SBOTE in May/June and November/December session every year. Two Internal Assessment/Sessional tests for all theory and practical are conducted and the internal assessment is awarded on the basis of these tests. For appearing in the final examination, the students is required to have more than 75% of the attendance in each subject and minimum 50% marks in the internal assessment tests conducted by the Institution. Tentative Schedule for Internal Tests is: 1. Internal Sessional Test – I after 7 weeks 2. Internal Sessional Test – II after 15 weeks The students are required to submit the Examination Form after first Sessional test. Mere filling of the Examination Form does not give the right to the students to appear in the Final Examination but students will be allowed to appear in the Final Examination after completing all other requisite formalities of J&K SBOTE. The Roll Number to the students are issued, only after the completion of the semester, and to those students who have 75% of attendance and have passed at least one of the Internal Test. Even if the student appears in the final examination, his all the papers are cancelled if he/she fails in sessional marks.

16	**Enrollment of students in the last 3 years**	
17	**List of Research Projects/ Consultancy Works**	
	· Number of Projects carried out, funding agency, Grant received	
	· Publications (if any) out of research in last three years out of masters projects	No
	· Industry Linkage	
	· MoUs with Industries (minimum 3)	
18	**LoA and subsequent EoA till the current Academic Year**	Uploaded on College Website under Mandatory Disclosure Section.
19	**Accounted audited statement for the last three years**	Uploaded on College Website under Mandatory Disclosure Section.
20	**Best Practices adopted, if any**	